Dear Parent/Guardians:

I would like to take the time to personally welcome you and your child to the 4th grade. I am looking forward to an exciting new year. There are a few things that I would like you to be aware of for the upcoming school year.

\*\*Email is the quickest way to get in contact with me. Please keep this contact email address, phone number, and website on hand.

Email – [Meredith.Peterson@douglas.k12.ga.us](mailto:Meredith.Peterson@douglas.k12.ga.us)

Phone – 770-651-4852

Website – <http://mspetersonsroom.weebly.com>

# Transportation

Please send a note any time your child is to go home a different way than normal. We will not allow students to go home a different way without written notification. This is for student safety. All students will have a transportation card for their normal mode of transportation.

##### Lunch time

Lunch is $1.80 and breakfast is $1.00. Please be aware of the charges your child accumulates. The maximum amount to be charged is $5.00. Your child will go to lunch between 11:40-12:10. You will get a notice if your child accumulates $5.00 worth of charges. He or she will receive a cheese sandwich until the balance is paid. Also, North Douglas received a fruit/veggie grant that will provide each child with a fruit or vegetable snack each day!! ☺

##### Make-up work

It is your child’s responsibility to check with his/her teacher for missed assignments upon returning to school. County policy gives a student one day for each day they were absent to make up work.

##### Homework

Homework will be given Monday-Thursday. Each student will be given an agenda to write down his/her homework assignments. Please initial the homework log on the back of the behavior notification for completion of homework. We will check the homework logs at the end of the week and a reward will be given to those students who have completed all of their homework for the week. *If homework is not turned in the day it is due, your child will complete the assignment during their recess the following day.*

### **Behavior Expectations**

We will send home a notice of behavior each day. Please sign each day so that we know you are aware of your child’s behavior. The behavior notification serves three purposes:

(1) Students know expected behavior in the classroom; (2) Students will see which area(s) need improvement; (3) You will see what behaviors are exhibited at school. This has proven to be a very effective means of communication between school and home. As a part of our classroom management, students will be given consequences for their behavior. We will go over the school and classroom rules so that all students are aware of what is expected of them. Please refer to the discipline plan in the student handbook for major offences. These matters will be officially written up and time will be spent in after school detention. Please work with us in helping your child make good behavior choices so that we can maximize student learning. Your child will be able to choose consequences for his/her behavior. These consequences have been approved by Ms. Davis and are as follows: wall sits, push-ups, losing recess time, and sitting at silent lunch.

#### Good Behavior

Good behavior will be recognized and, when appropriate, rewarded and celebrated in a variety of ways. The class may earn special privileges or activity times. Individual student behavior will be rewarded as well. We will have several chances for students to earn good behavior rewards.

#### Absences

Please provide a written excuse when your child is absent from school. These should be sent in on the day your child returns to school. We will keep these on file. Excused absences are illness, death in the family, and religious holiday. All other absences are unexcused. Please refer to the attendance policy in the student handbook

**Phone**

Students **will not** be allowed to use the phone for non-emergencies. This includes forgetting homework. Students should plan for any after school transportation changes the night before school.

#### Class Parties

We will only have TWO parties this year (one in December, one in May). The student’s behavior will determine whether or not they can participate.

**Birthdays**

Parents can send in cupcakes or other items to be eaten at lunchtime.

#### Conferences

Two conference days a year are scheduled. We will be contacting you to set up a time to review your child’s progress and goals for the year. We will be unable to have a conference unless it is scheduled. Our instructional day begins at 8:00 and we often have meetings during our planning. If you are unable to attend a scheduled conference, please call (770) 651-4800 and leave a message.

#### Basic Math Facts

We will emphasize the mastery of addition, subtraction, multiplication, and division facts. Please work with your child at home. We will spend our school day focusing on new material and skills. Your child will struggle in math if they don’t know their multiplication tables.

#### Reading

We will be focusing the majority of the school year on reading. We want each student to be the best reader he/she can be and the only way to get better is to READ, READ, READ!

#### Art/Music/PE

We will have one of the above daily from 8:50-9:35.

Your child comes first in my classroom. Their safety, protection, security, and well-being are foremost. Thank you and I look forward to a very happy and successful year!

Sincerely,

Ms. Peterson

Please detach and return to school with your child.

\*\*Keep the above information for your records.

Parent / Guardian Letter

Student’s name (please print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent / Guardian’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/ Guardian’s email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_